

Financial Site Accountant

Location: Alaris Kuhne, Germany

Job Description

Alaris is seeking a hands-on Financial Site Accountant to support Alaris Kuhne in Germany, based on site in Berg (nr Hof – Bavaria). This is a practical, operational finance role suited to an individual who is comfortable working in a small team environment within an international group structure. The successful candidate will take ownership of day-to-day accounting through to trial balance, including VAT returns, bank reconciliations, control accounts, payroll and expenses, and local reporting support. The role requires experience of German finance processes and the ability to manage these responsibilities day to day within the business. It will also support internal and year-end reporting, both internal and external audit requirements, the maintenance of control schedules, and payroll support. In addition, the role will contribute to process improvements, provide financial data to support business activities, and assist with analysis including margins, utilisation and operational statistics. We are looking for someone who is reliable, detail-focused, confident with double-entry and balance sheet discipline, able to interact at all levels of the business, and able to speak English to a reasonable working level. The role is based on a 40-hour working week and requires flexibility to meet Alaris group reporting needs and deadlines. The role requires someone who can work effectively within the wider Alaris group structure while remaining close and focussed on the local business unit, ensuring the finance function supports both site performance and wider group requirements through the German based Finance Manager and Group Finance Manager. This is an excellent opportunity for a capable local accountant who enjoys being close to the business while working as part of a wider group finance structure, working autonomously whilst a part of a wider business and group team with direct site responsibility.

Reporting line: Day-to-day reporting to the Managing Director, with direct functional responsibility to the **Group Finance Manager – Germany**. The role sits within the wider group-finance framework under the **Group CFO**, with deliberate overlap and cover between the finance-management roles.

Role purpose: To provide hands-on site finance support for Alaris Kuhne, ensuring accurate accounting records, disciplined control of the ledgers and reliable support for local and group reporting within a small business environment that forms part of the wider group. The role is based on a 40-hour working week and requires sufficient flexibility to meet Alaris group reporting needs and deadlines.

Key responsibilities:

- Process accounting entries accurately and maintain accounting records to trial balance standard.
- Prepare and submit VAT returns and maintain supporting records.
- Manage payroll and expenses on a day-to-day basis within the business and provide payroll support as required.
- Perform bank reconciliations and manage control accounts on a timely basis.
- Support month-end, internal and year-end reporting and provide reliable accounting information to the local business and group finance team.
- Support both internal and external audit requirements and maintain control schedules on a disciplined basis.
- Apply best practice and uphold both local and group finance policies and controls.
- Work effectively within German finance and administrative processes and manage these responsibilities confidently on a day-to-day basis.

- Provide data and analysis to support business processes, including margin analysis, utilisation reporting and operational statistics.
- Assist with reviews, process improvements and finance enhancements across the local business.
- Work effectively as part of a small team and interact confidently with colleagues at all levels.

Candidate profile:

- Strong hands-on accounting experience in a small or medium-sized business environment.
- Confident understanding of double-entry bookkeeping, balance sheet discipline and core finance controls.
- Experience of trial balance accounting, VAT, payroll, expenses, reconciliations, internal and year-end reporting, audit support and control account ownership.
- Experience of maintaining control schedules and supporting both internal and external audit processes.
- Experience of German finance and administrative processes, with the ability to manage them effectively day to day within the business.
- Reliable, organised and detail-focused, with the ability to work independently.
- Flexible, practical and comfortable working as part of a small team.
- Able to communicate in English to a reasonable working level.
- Strong openness and communication across the group, with the judgement to uphold confidentiality and work effectively within a complex matrix environment.